



Fiji Hotel and Tourism Association

ACTIVE MEMBERSHIP APPLICATION FORM

NAME OF REGISTERED/HOLDING COMPANY: -----

NAME OF PROPERTY/TRADING AS: -----

KEY PERSONNEL:

OWNER(S): ----- GENERAL MANAGER(S): -----

FINANCE MANAGER: ----- HR MANAGER: -----

SALES MANAGER: ----- F&B MANAGER/CHEF: -----

TYPE OF ACCOMMODATION: RESORT { } HOTEL { } CONDOMINIUM { } BUDGET { }

NUMBER OF ROOMS/BURES: DELUXE { } MODERATE { } STANDARD { } BUDGET { }

NO. OF DORMITORIES: ----- NO. OF DORM BEDS: ----- NO. OF EMPLOYEES: -----

(Please provide actual/correct room/bure/dormitory numbers, which are checked against the Hotel Licensing Units records, to avoid discrepancies with subscription fees invoiced)

CONTACT DETAILS:

MAIN CONTACT PERSON/CONDUIT: ----- POSITION: -----

PHYSICAL ADDRESS: ----- POSTAL ADDRESS: -----

PH NO: ----- DIRECT LINE: ----- FAX NO. -----

EMAIL ADDRESS: ----- WEBSITE: -----

REQUIREMENTS:

THE FOLLOWING SHOULD BE FORWARDED TO THE SECRETARIAT WITH APPLICATION:

Please note that we do not accept cash or direct deposits at this point. All payments must be made out via cheque to the Fiji Hotel and Tourism Association. Unsuccessful applicants will be refunded this fee. (Following fees listed below are VEP.)

1. APPLICATION FEE: **\$250.00**
2. SUBSCRIPTION FEES:
 - 1.) AFFILIATION: **\$377.05**
 - 2.) A FEE OF **\$35.54** PER ROOM / BURE
(Minimum of \$100.50 per property with less than 3 rooms)
 - 3.) **\$4.34** PER BED IN A DORMITORY
A dormitory is a single bedroom containing a minimum of 8 beds with communal facilities.
3. A COPY OF YOUR HOTEL LICENSE
4. FOR EXPATRIATE OWNERS, A COPY OF YOUR FTIB/INVESTMENT FIJI CERTIFICATE

SIGNATURE: ----- DATE: -----

NAME OF SIGNATORY: ----- DESIGNATION: -----

❖ **The FHTA Secretariat will notify you on the Board of Directors finding in due course.**

WITHDRAWAL FROM THE ASSOCIATION:

- WITHDRAWAL FROM THE ASSOCIATION MUST BE IN WRITING TO THE CHIEF EXECUTIVE OFFICER (CEO) BEFORE THE NEXT FINANCIAL PERIOD (JANUARY/JULY)
- ALL OUTSTANDING ARREARS MUST BE CLEARED