

# CAREERS FAIR

September 29<sup>th</sup>, 2017

USP Oceania Centre, Suva

## INFORMATION SHEET

### ***History***

Every year the School of Tourism & Hospitality Management organizes a Careers Fair for its students. It aims to provide our graduating students the opportunity to secure fulltime employment upon graduation AND provide our 2<sup>nd</sup> year Hotel Management students the opportunity to secure their 12-month placements/internships with approved properties. The Industry is given first choice to recruit our graduates. On the other hand, our interns must secure a placement or risk backtracking into a 3-year degree programme. We have been fortunate to secure all the placements required in the past due to the support from the industry partners.

### ***How it works:***

There are 2 categories of students: Graduating students and Hotel Management students/interns. There will be 2 separate interview locations. The approved properties are the ones who are currently hosting our interns and those who can and have the facilities to offer our interns work experience in the following areas: Rooms Division; Front Office, Sales & Marketing and Food & Beverage Operations. Therefore, all properties MUST send a minimum 2 and maximum of 4 staff members to the Fair. But approved properties MUST have 2 staff members, 1 to interview graduating students and 1 the Hotel Management students/interns.

Our other partners who do not operate as a hotel/resort and are participating to promote fulltime employment or graduate trainee programmes will be assigned to the main interviewing location for graduates only.

### ***Regional Students***

As in the past, there will be regional students and it is difficult to not have them participate because they will return to work in their respective countries. Given the limited exposure they have had, we kindly ask for your patience by giving them the opportunity to be interviewed. The experience in itself, unbeknownst to most of you, gives them confidence. Your words of encouragement would be well received.

### ***Costing***

There is no charge to organisations wishing to participate in the Careers Fair. All participating organisations/properties will be assigned a table and 2 chairs, as well as display space for banners & posters.

### ***What are the benefits to my company?***

- Extensive exposure to potential applicants
- A chance to connect with the local community and other industry partners
- An opportunity to promote your company and desirable and growing
- Face-to-face interaction with applicants allowing you to see their personality and people skills rather than just words on a resume
- Saves both money & time on advertising your job openings
- Opportunity to groom an intern for future positions with your organisation

### ***For more information***

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**More details to follow.**